

The Articulated Voice

The Official Newsletter of the California Intersegmental Articulation Council (CIAC) - A professional organization of articulation personnel.

THE SOUTHERN SCENE

By Bob Sperry, *SCIAC Chair*



Greetings from Southern California! This is my first letter for "The Articulated Voice" in nearly seven years, so I thought I'd introduce myself to you articulation youngsters.

Since 1990 I have been the

Articulation Officer at Cal State San Bernardino. The CIAC Web site and CIAC Directory have been a side light of my involvement with statewide articulation. I'm proud to say, this is my second opportunity to serve as the SCIAC chair having held this position previously from 1995-96. I believe that I'm the first-ever to repeat this position.

In my off-work hours I'm a professional bassoonist, repair band instruments, and help my wife with her three horses. I'm a former high school band director, a former PTA president, and plan to spend many more years articulating.

Recently many of you spent a couple of days (as did I) in Irvine for the ASSIST and CAN conferences. I had the opportunity to meet many of you, and to see what many more of you look like. In my opinion, that's the best part of attending these conferences, as well as CIAC, NCIAC, and SCIAC meetings: getting to see old friends and making new ones. It's valuable to learn about what's going on in the articulation community. Interacting with leaders from the segmental offices, support programs like ASSIST and CAN, educators and faculty across the state on an informal

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THE NORTHERN SCENE

By Jerry Somerville, *NCIAC Chair*



Well it's been two years and at the February NCIAC meeting I will be turning over the NCIAC Chair to Michelle

LaCentra, CSU Hayward. Steve Pantell, Merritt College will be taking over as NCIAC secretary, the position held by the illustrious Kathryn Barth, CSU Chico. Michelle and Steve are both outstanding individuals. We are lucky to have such qualified people on our Board.

It has been a great two years, for me. I have thoroughly enjoyed representing NCIAC, articulation folks and the articulation function to others across the state. What has made it so good was having the opportunity to work with such outstanding people.

Becoming a great organization depends on the quantity and quality of the participation of its members. We are an extremely responsive and responsible group. I like that about us. We have had excellent participation in the past and that needs to continue. This past year CIAC members were actively involved in the development of the new CAN procedures, OSCAR, the CSU GE/Breadth proposal reviews, and the US

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2002 ASSIST Conference

By Eric Taggart, *ASSIST Coordination Site*

On November 12th the ASSIST Coordination Site hosted the 2002 ASSIST Conference at the Crowne Plaza Hotel in Irvine, CA. Over 175 people from California Community College, California State University, and University of California campuses and systemwide offices from throughout the State attended this one day conference.

During the opening session ASSIST Director Eric Taggart provided updates on a broad range of current ASSIST activities and issues and addressed a few questions raised by the audience. In the late morning Dr. Charles Ratliff from the Joint Committee to Develop a California Master Plan for Education provided the keynote

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basis enable all of us to work together much more easily. That's why you should always make a special effort to attend conferences and regional meetings of articulation personnel. Get out of

the office and you'll find that others are dealing with the same problems you encounter and can offer you advice on solving them!

We're always trying to increase the amount of articulation that's out there; the new Windows-based version of ASSIST really helps in this endeavor. Having the CAN office running again helps a lot too.

If you're a community college articulation officer who would like to develop a new articulation agreement with a particular four-year school (or even if you just want to qualify CAN courses), the first thing you need to do is to contact that receiving school's articulation officer and ask what his or her preferred procedure is for starting the process. Every one of us does it differently, and your success will be proportional to how well you learn the rules by which we each play.

I hope to meet each of you personally at the CIAC Annual Conference in San Diego in March. This is the first time any articulation group other than Region X has ever held a meeting in San Diego. Please join us in experiencing something new. It promises to be a memorable event!



ASSIST

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address. Dr. Ratliff presented the newly finalized Master Plan along with a few key points regarding articulation and student transfer. While the new Master Plan focuses most attention on K-12 issues, it was important to hear these details as it is expected to set the tone for all of education in the coming years.

In the afternoon there were three sets of three concurrent one hour break out sessions. Session topics included:

- Introduction to ASSIST
- ASSIST Curriculum Processes and Issues
- OSCAR (Online Services for Curriculum and Articulation Review) Overview
- Feedback on the Articulation Maintenance System
- Web ASSIST Activity and User Feedback
- Model Articulation Format
- Community College to Community College Articulation in ASSIST
- UC and CSU Degree Audit Systems

Most of the feedback from the conference was quite positive. Since this year's conference was only one day, the break out sessions had to be restricted to one hour each in order to cover the range of topics. Most sessions needed more time and ASSIST is investigating ways of continuing some of the key discussions that had to be cut short.

All conference materials, PowerPoint presentations, and a list of attendees has been posted in the "Publications" area of the ASSIST Information Center at <http://assist.org>.

Due to budget restrictions ASSIST will probably not host a conference in 2003 but you can look forward to the next conference in 2004.

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History, Constitution and American Ideals course reviews. We are also involved with the review of the new ISAP Web site, and are serving on the AICCU, MOU Implementation

Committee. We were (and continue to be) represented on both the ASSIST and CAN Boards, and several of our members volunteered for IMPAC discipline meetings. We serve as regional representatives to the California Community College Chancellor's Office. We were involved in training new articulation officers at both the California Community College Chancellor's Office workshops and at our own annual CIAC Conference. Our members have made several presentations to groups that included: High School Administrators, California Community College Chief Student Services Officers, the Information Competency Committee at the Mega Conference and attendees at the Online Student Services Conference sponsored by California Virtual Campus.

This past year NCIAC hosted CIAC's first 2-day conference (well really a day and a half). It was well received, and now the SCIAC's San Diego group is planning an even better two-day conference. Check out the details on the CIAC Web site - <http://enrollment.csusb.edu/~ciac/>.

I could continue this long list of activities, but I am sure you get the idea. We are effective because of the active participation of so many of our members. For those who have not yet taken an active role, consider doing so. Be a mentor to others. Serve on a committee. Research an issue. Be a rep for one of the IMPAC discipline meetings. Serve as an officer of NCIAC or SCIAC. Help with the preparation for the Annual CIAC Conference. If we can all volunteer for just one task, to share the load, we will be a better organization because of it.

The Articulated Voice newsletter is a collaborative effort produced on behalf of the California Intersegmental Articulation Council (CIAC). The newsletter is published biannually or as necessary. Information is consistent with the purposes defined in the CIAC bylaws. Contributions, letters and suggestions are encouraged.

CIAC COUNCIL OFFICERS

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Chair Elect:	Michelle La Centra, CSU Hayward	Vice-Chair:	Jan Rightmer, Palomar College
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Region 4:	Clyde Brewer, San Jose State University	Region 9:	Pam James, Victor Valley College
Region 5:	Kelly Schroeder, Fresno Pacific University; Jack Saunders, San Joaquin Delta College	Region 10:	Carol Lee, Imperial Valley College

New Resolutions Process

By Diane Glow, San Diego Miramar College and Mary Jennings-Smith, MiraCosta College

A new resolution process will be introduced at the Spring CIAC annual conference. In order for our organization to speak in one voice in addressing critical issues affecting articulation, members will be encouraged to form their requests for action or statements of position in a resolution format. These resolutions will then be discussed and voted on at the business meeting on Tuesday of the conference. The purpose of the resolution process would be to address issues common to the CIAC organizational membership and not to address individual campus problems.

Suggested procedure for writing resolutions –

As a member of CIAC you may write, propose, second, and vote on resolutions at the business meeting. Each resolution must have a “mover” and a “second”. The suggested format for proposals will include the context for the issue – historical perspective, law, past practices, etc. which will be set forth in “whereas” statements. The specific actions requested must follow logically from the explanation of the problem in the “whereas” statements. This action is stated in a “Resolved” statement”. The

**SAN DIEGO - SUN,
FUN, TROLLEY,
OLD TOWN**



Mark Your Calendars!

**CIAC Annual Conference
March 24 & 25**

below example is merely that and is not a resolution to be proposed.

Whereas the Chancellors of the three public higher education systems in California have signed a Memorandum of Understanding that ASSIST will be the official repository for articulation;

Whereas many colleges maintain their own web sites for the purpose of displaying articulation agreements; and

Whereas information display on individual campus web sites and articulation posted on ASSIST may vary and therefore confuse students;

Resolved that CIAC take the position that the campuses who choose to post their articulation agreements on their own web sites be required to place a clear disclaimer statement informing the user that if there is a discrepancy between the posted articulation and that posted on ASSIST, the ASSIST articulation will be considered the official one for purposes of transferring credit.

All resolutions would be submitted to the CIAC chairs by Tuesday morning prior to the business meeting. Discussion on any resolution, including any amendments thereto would be limited to 15 minutes. The Chair would recognize pro and con arguments alternately. When there is no speaker on the side of the motion that is to be heard next, debate on that question would be closed.

It is anticipated that in this first application of the resolution process, we will not have a significant number of resolutions presented. The goal is not to encourage superfluous resolutions, but to merely provide an orderly process whereby issues can be addressed.



TO PLAN, OR NOT TO PLAN?

By Aiden Ely, California Community College Chancellor's Office

"Does your college have an 'articulation plan' or annually established goals for articulation activity? If you do, is it coordinated with the Transfer Plan?"

This question from the articulation addendum has certainly set off a flurry of activity in the field. First I was asked, "Why is the Chancellor's Office requiring this?" (We aren't.) Then I was asked, "Can you send us a model format?" (I don't have one.) Most recently I've seen a couple of e-mail requests on the CIAC listserv along the lines of, "If anyone out there has an articulation plan, please send me a copy." I think that is great. It really illustrates the value of the listserv and the willingness of articulation officers to ask for and to share information. I'm also glad to hear that apparently awareness has been raised about the importance of planning for articulation (which was one of the reasons the question was included in the first place).

The other reason we included it is that item (1)(B) in the Required Services Section of the Transfer Center Minimum Program Standards (Section 51027 of Title 5) says *Districts shall: "Ensure the provision of academic planning for transfer, the development and use of transfer admission agreements with baccalaureate institutions where available and as appropriate, and the development and use of course-to-course and major articulation agreements. Academic planning and articulation activities shall be provided in cooperation with student services, with faculty, and with baccalaureate institution personnel as available."* So we thought it was possible that some colleges might

include specific goals about articulation in their Transfer Plans. When we asked the question last year, several colleges did in fact indicate that they had such an articulation plan or set of goals. The connection to transfer seems quite logical, but the question remains, is an articulation plan really necessary?

Fundamental to the New Master Plan for Education is the vision of education as a seamless process from Pre-K through University. Articulation is specifically referenced at all the transition points and not only for "academic" programs, but for vocational programs as well. That's a lot of articulating! Concepts like "statewide" articulation, common curriculum, electronic curriculum management, and integrated systems for intersegmental data coordination and student recordkeeping are no longer dreams, but emerging realities as evidenced by the results of projects like IMPAC and CSU Lower Division Transfer to Majors, the evolution of CAN and ASSIST and the technological advances in data management (not to mention recent legislation like AB 2314 and AB 1241). And let's not forget the simpler reality of "tidal wave II", the number of students we serve! Articulation is central and critical to all of these new realities.

How well prepared is your institution for the articulation tidal wave? How much articulation is in place now? Is it all up to date? What majors are hot, what majors are not and what have you got? Which courses? Which institutions? How many disciplines have significantly changed or will? Do you have sufficient sections for high demand courses? Will you in two years? Are there any gaps in your preparation for majors? Who does the articulation? Are they

Note: In regard to "articulation plans" there has also been some confusion with the requirements specified in Title V, Section 51022 (b). That section reads:

(b) The governing board of each community college district shall, no later than July 1, 1984, develop, file with the Chancellor, and carry out its policies and procedures to provide that its courses and programs are articulated with proximate four-year colleges and high schools.

Section 51022 reads, "policies and procedures". It does not use the term "articulation plan". A District *policy* on articulation would be a rather broad statement (or statements) and the *procedures* would be a description of the process that you use to establish articulation. Once adopted by your Board, the policy and procedures would probably remain in place and unchanged for quite some time. An "articulation plan", as discussed in the article, would be a much more specific, time sensitive plan of goals and objectives that an articulation officer could use as a planning and management tool. It may only be semantics, but Board adopted "policies and procedures" on articulation are required. An "articulation plan" as described is not.

full time? Do they have any other support? Do you have a computer? How old is your software? You get the idea.

And yes there are real "challenges" like insufficient resources and unwillingness of others to articulate. That is also why planning is a good idea. Document your challenges. Raise the awareness of others that may be able to support you. The planning process helps to educate

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OSCAR

New Web-based IGETC/GE Breadth Process Being Developed: Online Services for Curriculum and Articulation Review

By John Karras

In order to increase efficiency in the annual IGETC and GE curriculum submission and review processes the California State University has initiated the Online Services for Curriculum and Articulation Review (OSCAR) project.

OSCAR is an online, web based computer system for submission, review, and archiving of course outlines. The OSCAR project is intended to streamline the submission and review processes for general education approval of community college courses. OSCAR course outlines will be utilized for updating the Intesegmental General Education Transfer Curriculum (IGETC) and the CSU General Education Breadth (GE-B) course certification lists.

OSCAR is being developed and employed intersegmentally by the California Community Colleges, the California State University, the University of California, and ASSIST (the official repository for articulation information in California) and it is intended to remain responsive to the needs of these entities over time. Additionally, an intersegmental advisory group including representatives from CIAC has been established to oversee the development, piloting, implementation, and evaluation of the various phases of the OSCAR project.

The OSCAR project seeks to enhance curriculum submission processes for the IGETC and CSU GE Breadth programs, enhance curriculum review processes for IGETC and CSU GE submissions, and augment access to curriculum review

outcome data and historical articulation review records.

Data will flow into OSCAR via online submissions of course outlines from authorized California Community College users. This process will occur via a new OSCAR web site being created and supported by the ASSIST Coordination Site.

Initial course outline data from CCC submissions will be transmitted electronically from ASSIST to the CSU Chancellor's Office and the UCOP at the close of the annual submission cycle. Staff and faculty review processes for IGETC and CSU GE will be online and internal to CSU Chancellor's Office and UC Office of the President via a web site created and maintained by the CSU Chancellor's Office. CSU and UCOP notes and final decisions will be completed online via a web site to be created and maintained by the CSU Chancellor's Office. CSU and UCOP final decisions from course reviews will be compiled and submitted electronically to ASSIST.

There will be an online notification process of submission outcomes and decision rationales from the CSU Chancellor's Office and UCOP to the California Community Colleges. Publication and storage of complete and final IGETC and CSU GE-B curriculum records and notes for each annual review cycle in OSCAR will be housed on the ASSIST web site. This process will also afford the creation of an easily accessible historical database of submissions and reviews.

At present, a small pilot group of community college volunteers are employing OSCAR. This pilot group will complete the beta testing of OSCAR in January 2003 and at that juncture any indicated enhancements will be made in the OSCAR model. It is probable that OSCAR will be introduced in stages and that OSCAR will be fully functional within the next two years. Participation in OSCAR will be optional in the beginning stages to determine the feasibility of full implementation with all CCCs, UCOP, and the CSU.

A special thank you goes to the ASSIST Coordination Site for their diligent and high quality work on the OSCAR project. Questions about OSCAR can be directed to Dr. John Karras at (562) 951-4707, jkarras@calstate.edu or Dr. Jolayne Service at (562) 951-4723, jo@calstate.edu.

CIAC SERVICE AWARD

By Jane Church

The CIAC Service Award began as an opportunity to acknowledge the long time commitment and vast contributions by Bob Sperry, Articulation Officer at CSU San Bernardino, second-time Chair of SCIAC, master of the CIAC Directory and CIAC Web-site. The annual presentation of the award was quickly approved by members at the fall NCIAC and SCIAC meetings and will become a new CIAC tradition. Future recipients will receive a personal award and the opportunity to display the CIAC Service Award perpetual plaque in their office for the year.

A committee of six volunteers (three from SCIAC: Pam Brown Schachter, Carol Lee and Diane McCullough and three from NCIAC: Steve Pantell, Bernie Seyholdt Day and Jane Church) were given the charge of creating criteria for nominations. The committee devised criteria that were open and encompassing, to recognize the wide range of professionals involved in articulation activities.

The nominee shall: 1. be a CIAC member, 2. have advanced articulation endeavors in California through outstanding service above and beyond the "call of duty" to the CIAC community and the students and institutions we serve. Complete details of the nomination process will be distributed via the CIAC listserv in the near future.

TO PLAN, OR NOT TO PLAN?

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others about your reality and to establish your relationship to the larger missions and priorities of the institution, the system, the region or even the State.

A plan documents a vision of the future and it is a tool to get there. It is something concrete that you can see and touch - something to rally around to acquire resources and support. A plan encourages action, accountability, consistency and continuity. So back to the questions. Is an articulation plan *required*? No. Is an articulation plan *necessary*? That's your call, but my opinion is that those colleges with a plan are more likely to succeed in accomplishing their goals and in better serving students. Oh yeah, there is another good reason to have an articulation plan. A plan is something tangible that can be passed on to the articulation officer who someday will inevitably follow you. (Wouldn't it have been nice to get one of those when you started?)

DATES TO REMEMBER

SCIAC Spring Meeting

February 11, Cal State Long Beach

NCIAC Spring Meeting

February 28, Los Rios Community College
District Offices, Sacramento

Annual CIAC Conference

March 24 and 25
Doubletree Hotel , San Diego

California Community College Chancellor's Conference

~~March 31 - April 3~~ Canceled because of
budget cuts

IMPAC State-wide Meeting

April 25 - 26, Los Angeles



Articulation Office
Chabot College
25555 Hesperian Blvd.
Hayward, CA 94545-2447